

Performance Objective 豁免申请表

1 YOUR WORKPLACE DETAILS

To be completed by the trainee

Full name 你的姓名的拼音

ACCA registration number 你的ACCA注册号

Organisation name 雇主名称 (英文)

Approved Employer number 认可雇主的编号 (不知道可以不用填)

Job title 职位

Dates of employment From: 工作日期 To: 工作日期 Months in a relevant role

Employer address 公司地址 在该雇主工作了几个月

Postcode

Level of approval (Gold/Platinum) 选择: 黄金级雇主还是白金级雇主

2 GOLD OR PLATINUM ACCA APPROVED EMPLOYER PRIMARY CONTACT OR PRACTICAL EXPERIENCE SUPERVISOR DETAILS

To be completed by the ACCA Approved Employer primary contact or practical experience supervisor

Full name PES的姓名拼音

ACCA registration number (if applicable) PES的ACCA注册号 (如果没有则不用填)

Job title PES的职位

Qualifications PES所拥有的资质, 如ACCA或CICPA等

Email address PES的邮箱 (请与在my acca里面关于该PES的邮箱一致)

Relationship to trainee PES与你的关系 (请参考本指引第11页)

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	Performance Objective	Signature	Date (DD/MM/YYYY)
ESSENTIALS	1 Professionalism and ethics	} 必须完成，全部由PES签字， 并签下完成日期	
	2 Stakeholder relationship management		
	3 Strategy and innovation		
	4 Governance risk and control		
	5 Leadership and management		
TECHNICAL	6 Record and process transactions and events	} 按照个人情况选择4项已经在 职场上达到的目标，由PES签 字，并签下完成日期	
	7 Prepare external financial reports		
	8 Analyse and interpret financial reports		
	9 Evaluate investment and financing decisions		
	10 Manage and control working capital		
	11 Identify and manage financial risk		
	12 Evaluate management accounting systems		
	13 Plan and control performance		
	14 Monitor performance		
	15 Tax computations and assessments		
	16 Tax compliance and verification		
	17 Tax planning and advice		
	18 Prepare for and plan the audit process		
	19 Collect and evaluate evidence for an audit		
	20 Review and report on the findings of an audit		

In addition to achieving the performance objectives signed off above, I confirm that the trainee named in section 1:

- has been employed by this organisation during the dates entered in section 1
- has achieved the number of months in a relevant role claimed in section 1 (to be prorated for part-time experience)
- has followed this organisation's performance management and appraisal processes
- is eligible to claim the performance objective exemption.

Signed **PES签字** Date **签字日期**