

注册步骤第一步-填写基本信息



欢迎注册ACCA

注册ACCA，只需简单**4步**，用时**10分钟**



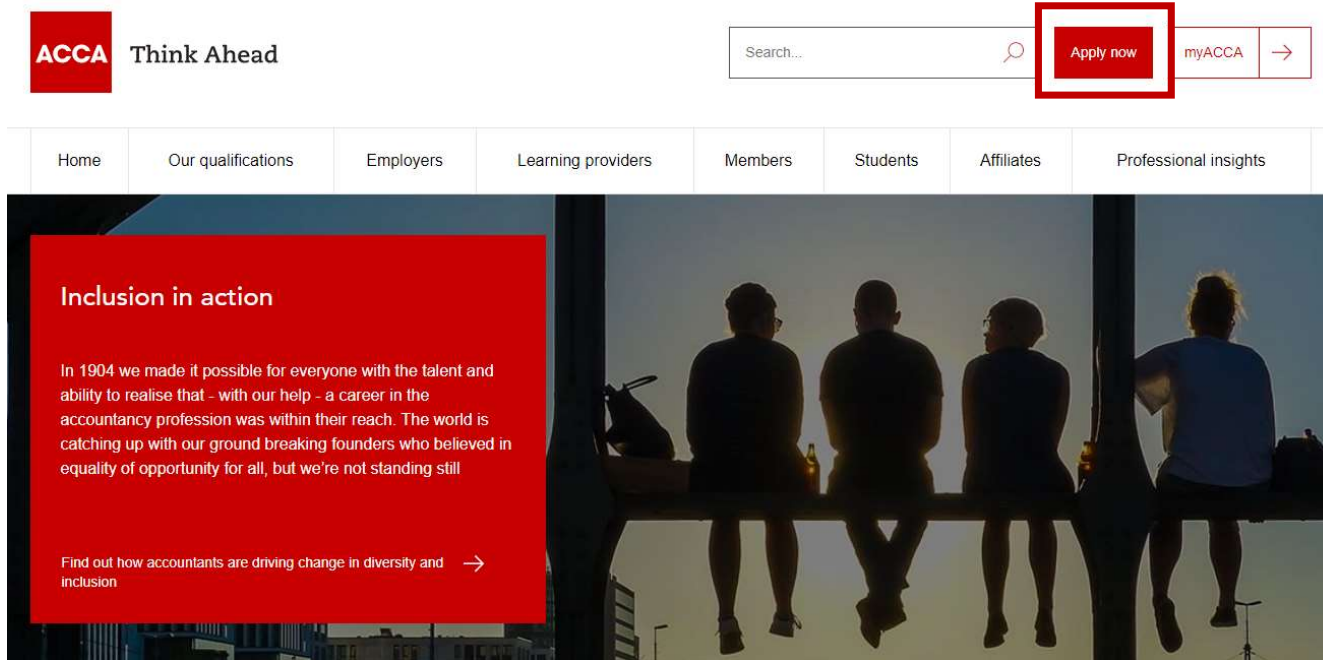
**您可以选择一次性完成注册，或分开几次完成。*

每完成一步点击“Save and continue”都可以对已完成部分进行保存，方便之后用邮箱再次登录，继续完成整个注册流程。



登录ACCA全球官网：www.accaglobal.com

- 点击首页 “Apply now” →



*如进入中文官网，可以点击“中国”然后下拉菜单点击“国际网站”跳转回全球官网。



开始注册

Before you get started...

You'll need the following to complete your application:

- Proof of identification such as driver's license, passport or birth certificate.
- Official translations of any documents not in English, stamped by a licensed translator who is authorised and qualified to provide translation services.
- If applying to study our ACCA qualification, you will need to upload evidence that you meet our minimum entry requirements.
- If you are under the age of 16 (or under 18 and you live in Kenya, Malaysia or the Philippines) you'll need to upload a signed [parental consent form](#) or [parental consent form \(Malaysia\)](#).
- If any matters listed in [bye-law8](#) apply to you (for example if you have received a conviction or caution or been disciplined by another professional or regulatory body), please ensure you complete the [Admission and Licencing Committee form](#). For those residing in Russia, please also complete the [data consent form](#).
- One of the following payment methods:



What you need to know:

- The application process will take around 10 minutes to complete.
- You will have the opportunity to apply for exemptions during the process.
- If you apply for exemptions, you need to upload evidence that you are eligible. Our [guide to exemptions](#) can help you prepare the correct documents.
- We work in partnership with national accountancy bodies in certain countries, so you may also need to register with another local organisation and pay additional charges. Check the list of [Joint Examination Schemes](#) to see if this applies to you.
- If you register on or before the late entry June exam deadline in your first year, you will be invoiced the annual subscription fee as you're eligible to sit exams in the June, September and December sessions. Check [important dates](#). After that your annual subscription fee is due and payable on or before 1 January each year if you wish to remain an active student. We send you an invoice every November. You need to pay this even if you don't plan to take any exams that year.
- If your employer or education provider has provided you with a registration code, please enter it in the Registration Code field on stage 4 of your application. If you haven't been provided with a code, please leave this blank.



Please note that for students and members based outside of the UK and EU, your information will be transferred and held outside of the region of your residence and may be accessed by our local office in your country of residence.
[Read more](#)



Why choose ACCA?

We're the world's leading body for professional accountants.

Our qualifications are recognised as the mark of professional excellence - a reputation you become associated with the moment you begin studying.



Related information

- [Guide to applying for exemptions](#)
- [Joint Examination Schemes](#)
- [Minimum entrance requirements](#)
- [Ways to pay and help paying](#)

■ 点击左下方红色按钮 “Get started” 开始



Get started

Resume application



第一步 填写基本信息 (带*号为必填项)

Example / 范例:

Get started

The application should be completed in English.

The name you enter here must match your official identification.

Please complete all fields marked with an asterisk. *

Title *

First name

Last name *

Email address *

■ Title

选择您的称呼(下拉菜单)

■ First name

填您的名字的拼音

■ Last name

填您姓氏的拼音

(姓名需与身份证明文件一致/注册成功后不能随意自行修改)

■ Email address

正确填写您的常用邮箱

- 填完此四项信息后点击“Continue”继续



第一步 填写基本信息 (带*号为必填项)

Example / 范例:

Your details

Date of birth *

Day Month Year

1 January 2008

Gender *

Female
 Male

Nationality *

Chinese

Address information

Please note we can only accept english characters

Country/Region of residence *

China, Peoples Rep of

■ Date of Birth

正确填写您的出生日期

(需与身份证明文件一致/注册成功后不能随意自行修改)

■ Gender

选择您的性别

■ Nationality

选择您的国籍

■ Country of residence

选择您的居住国

■ 填完此四项信息后将自动出现更多信息栏, 请继续填写

Your details

Date of birth *

Day Month Year

Gender *

Female
 Male

Nationality *

Please select


Address information

Country/Region of residence *

Please select

Country/Region phone (mobile preferred) *

+44 7400 123456

 We may use your personal data (collected on this form or during your relationship with us) for the purposes of membership, student membership and exam administration. [Read more](#)

Save and continue →



第一步 填写基本信息 (带*号为必填项)

Example / 范例:

Address information

Please note we can only accept english characters

Country/Region of residence *

China, Peoples Rep of ✓

Company

Address 1 *

2020 ACCA + English Name of University ✓

Address 2

Add another address field

Town/City *

Guangzhou ✓

State

Province

Guangdong ✓

Postcode/ Zip code

510000 ✓

Country/Region phone (mobile preferred) *

+86 - 123 4567 8910 ✓

Address information

Please note we can only accept english characters

Country/Region of residence *

China, Peoples Rep of ✓

Company

Address 1 *

Address 2

Add another address field

Town/City *

State

Province

Postcode/ Zip code

Country/Region phone (mobile preferred) *

+86 - | ✗


- Company
按实际情况填写, 没有就无需填写
- Address 1
按现居住地址填写
- Town/City
正确填写常住城市
- State
不填
- Province
正确填写常住省份
- Passcode/ Zip code
正确填写常用地址的邮编
- Phone
选择国家区号后, 正确填写11位手机号码

温馨提示:

1: 请尽量准确填写 Postcode, 如不确定, 可以通过[中华人民共和国国家邮政局 \(spb.gov.cn\)](http://www.spb.gov.cn)查询。

2: 手机号码只需要填写 11 位数字, 不需要再次添加国码 '86', 也无需在手机号码前加 '0'

第一步 填写基本信息

 Data and privacy

By filling in this form and clicking the tick box, I give my consent that ACCA can:

- collect, use, transfer and share the personal information I have entered according to ACCA's privacy notice
- process and contact me about industry news, events, career tips and other information relevant to their qualification or to me, e.g. ACCA Application guidance (Chinese Version) via the official email address, our monthly e-magazine, potential and relevant events/activities information
- I understand I may also receive inquiry call from ACCA and ACCA authorized partners to help me regarding my ACCA application and study for ACCA.

You can update your information or opt-out from communication at any point by [contacting us](#). ACCA may share information with suppliers and auditors.

Please note that for individuals based outside the UK, your information will be held in ACCA's main information systems which are located in the EU and maybe accessed by ACCA's local office in your country of residence. ACCA processes information within the EU, but may also transfer data outside the EU as part of its operations and service delivery.

For more information on how your information and rights are respected, please see our [privacy notice](#), or contact privacy@accaglobal.com.

I agree to the above terms



- 在注册条款处打钩，并点击“save and continue”进入下一步。

